



Improvement Request Form

Architectural Control Committee (ACC)

Fossil Springs Phase III HOA

Revised: June 2020

For ACC use only

Date Received: _____

As each of us bought our property in Fossil Springs Phase III HOA, we agreed by our signatures to abide by the Declaration of Covenants, Conditions and Restrictions (aka. CCRs or Deed Restrictions). The Deed Restrictions protect our property values by keeping Fossil Springs a highly desirable place to live. If necessary, a copy of your Deed Restrictions may be obtained from www.fossil springs3.org. ACC approval must be obtained prior to the start of your project and given a possible minimum of fifteen working days to review and thirty working days for completion. To avoid delay, make your request as complete as possible and type or print legibly. Incomplete requests will be returned for additional information. Incorrect information or changes made after approval invalidates approval.

Name: E-mail:

Address:

Phone #:

Briefly Describe the Improvement:

ABOUT THE PROJECT: Proposed/actual start date- _____ Completion date- _____

Location (attach sketch/drawing/plot plan which shows relationship to residence and to neighbors)

Dimensions- _____

Location of improvement (check all that apply) – Front Yard Back yard Side yard Other _____

Distance from fences and easements- _____

Colors (if paint, attach sample)- _____

Materials to be used (wood, brick, paint, shingles, etc)- _____

Shape- _____

Builder- _____

Other (Specify)- _____

Return this form and all attachments to:
Fossil Springs Phase III HOA
4364 Western Center Blvd. #135
Fort Worth, Texas 76137
(682) 715-6306
Email: fossil springs3@yahoo.com



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IMPORTANT: Include plan view and elevation drawings (to scale) plus any other supporting documents indicating project's location and its relationship to property lines, neighbors, construction, easements, etc.

ABOUT THE REQUIREMENTS:

- I/we have read the appropriate Deed Restrictions..... YES NO
- The City requires permits for : Fences, In ground Pools, Above Ground Pools over 5000 gallons, window replacement, roofs, sheds if larger than 10X12 (but all must be 5' from property line and 6' from any other structure), all patio covers, all solar panels, and more.
- Does this project require a City of Haltom City building permit? YES NO
 N/A
- This project will require fence removal YES NO
- Completed project will be visible from any street YES NO
- Completed project will affect drainage plan of any lot YES NO
- Check any that apply: Corner lot Iron park fencing Project already started/completed

I understand that:

- (1) the Architectural Control Committee (ACC) will act on this request and contact me in writing regarding their decision.
- (2) I should not begin work on this improvement without written approval from the Architectural Control Committee.
- (3) if any work is done on this improvement without written approval from the ACC, I may be required to remove the improvement from my property.
- (4) if this request is approved, the approval will expire if the improvement is not completed within the time specified on the application, unless an extension is requested in writing and approved by the ACC prior to the expiration of the time specified on the application.
- (5) all construction must comply with the Association's governing documents and city/county codes, and if this improvement is approved, construction of the improvement in a manner that is not consistent with the terms of this application or failure to comply with all terms of this application will result in withdrawal of the approval.

Before the ACC will approve your request, they must ensure that your request complies with the Fossil Springs Phase III CCRs. This application does not take the place of any permits required by the city, county, or any other regulatory agency. As the homeowner, you are solely responsible for and are required to comply with all city permitting requirements and to ensure the project is designed safely and professionally and is performed in a safe manner.

Homeowner's Signature _____ Date _____

I agree that by signing or by electronically emailing this form I am agreeing that I have read all terms within this application and that, should this application be approved, I agree to be bound by all terms within this application. Signature constitutes permission for ACC members to inspect property and agreement to abide by ACC decision.

Decision of the Committee Approved Disapproved Signed _____ Date _____

Signed _____ Date _____ Signed _____ Date _____

Signed _____ Date _____ Signed _____ Date _____

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