

FOSSIL SPRINGS HOMEOWNER'S ASSOCIATION INC.

A TEXAS NON-PROFIT CORPORATION
REGULAR MEETING OF THE BOARD OF DIRECTORS
THURSDAY, DECEMBER 4, 2014 @ 6:30 PM
TOM HALL'S HOME,
5273 CHESSIE CIRCLE, HALTOM CITY

MEETING MINUTES

CALL MEETING TO ORDER – MEETING IS CALLED TO ORDER AT 6:48 P.M.

VERIFICATION OF QUORUM – A QUORUM WAS PRESENT WITH THE FOLLOWING DIRECTORS IN ATTENDANCE: CHERI CRUM, TOM HALL, MICHAEL BROWN, CONNIE SANCHEZ AND “CARRIE” SLAG. COMMUNITY MANAGER: JOCIE SEIKEL AND SHOSHANAH HORNE WERE PRESENT.

APPROVAL OF MINUTES – THE MINUTES OF THE NOVEMBER 6, 2014 REGULAR MEETING WERE READ. CHERI CRUM MOTIONED TO APPROVE AS SUBMITTED, CONNIE SANCHEZ SECONDED, ALL IN FAVOR AND MOTION CARRIED.

FINANCIAL REPORTS – COMMUNITY MANAGER, JOCIE SEIKEL, DISCUSSED THE FINANCIAL REPORT AND RESPONDED TO QUESTIONS.

OLD BUSINESS

Tanwar Family Letter for Community Distribution

Tom Hall will work with the existing letter written by Connie Sanchez for the Tanwar family requesting donations, adding the spirit of giving during the holidays to encourage help after the loss of their home do to a fire. Community Manager will send out the letter through an e-blast, on or before December 16th & 17th

Safety Committee

Tom Hall will follow up with City Representative, Trey Kerr on Wednesday regarding a Safety Committee. The board agreed to omit the word “Safety” from their Committee and suggestions for other names will be considered. Community Manager will provide sample safety role description to aid in the position(s) being created.

Community Engagement

This was discussed as part of New Business during Outreach and Communications because the topics overlapped.

NEW BUSINESS

NEW COMMUNITY MANAGER INTRODUCTION

Shoshanah Horne was introduced to the board as an additional Community Manager for the Association. Jocie Seikel and Shoshanah Horne will co-manage the Association together to provide extra support and assistance to the board as needed. All correspondences will include both Community Managers.

Social Media

The board accepted the recommendation to create a HOA Facebook page and requested an estimate from the attorney to prepare and implement the social media resolution. The Community Managers will provide a breakdown of cost and submit to the board for review and approval. The goal is to have the Facebook page in operation by the end of January.

Review Perimeter Brick Wall Opinion

The board accepted the attorney's opinion and agreed the perimeter wall is the responsibility of the Association. How the Association will pay for future repairs and/or maintenance of the perimeter wall will be tabled until the next board meeting.

FOSSIL SPRINGS HOMEOWNER'S ASSOCIATION INC.

A TEXAS NON-PROFIT CORPORATION
REGULAR MEETING OF THE BOARD OF DIRECTORS
THURSDAY, DECEMBER 4, 2014 @ 6:30 PM
TOM HALL'S HOME,
5273 CHESSIE CIRCLE, HALTOM CITY

Review Planter Repair Estimates

The Community Managers presented three (3) bids to the board members. The board accepted and agreed the entrance planters are in need of immediate repaired. The Community Managers agreed to submit revised bids with electrical and/or up-to-date pricing for board review and approval.

HOA Annual Assessment Reminder (e-blast)

The board accepted the recommendation to send assessment reminders to homeowners via e-blast. The board agreed a weekly e-blast to begin on Wednesday, December 10th.

Welcome Card

The board agreed to have Mike Brown's wife Tina, draft a friendly welcome card to present to the board for review.

Outreach & Communications

The board agreed outreach and community awareness be utilized in conjunction with the HOA Facebook, keeping cost down and better audience.

Newsletter & Calendar Events for 2015

The board agreed to schedule all community events for next year in January and accepted the recommendation of an editorial calendar as a sample for Facebook.

EXECUTIVE SESSION – REVIEW VIOLATIONS, LATE ASSESSMENTS AND AGING REPORT

THE BOARD REQUESTED A SPREADSHEET DETAILING LEVEL 12 HOMEOWNERS AND COST ASSOCIATED WITH ATTORNEY FOR REVIEW BEFORE DETERMINING LEGAL ACTION.

NEXT MEETING DATE – FEBURARY 2015

ADJOURNMENT – MEETING FINISHED AT 8:40 P.M.